

name, RN, BSN

email

cell phone number

address

November 12, 2020

Hiring Manager

[Company]

[Address]

Dear Hiring Manager,

I am writing to express great interest in the Nurse Residency Program that I saw advertised on LinkedIn. I am excited to apply for this program and believe it is a great fit since [company]'s mission, vision, and values align so closely with my own.

As a recent nursing graduate from *** State University, I am looking forward to strengthening my knowledge and skills in the practice of nursing. I believe this program is a great opportunity to foster my professional growth and development as a registered nurse.

My clinical experience during nursing school and my recent professional experience as a medical surgical nurse have also prepared me for this program. These experiences have aided me in developing some valuable skills. One skill is my ability to communicate effectively with patients, families, and other health care professionals. Communication is so important in nursing since it is imperative to providing the best care and patient outcomes possible. I have also gained strong organizational skills overtime, which are essential to increased productivity. My communication and organizational skills combined with my passion for nursing and helping others makes me a strong candidate for this position.

Thank you for your time and consideration, and I look forward to hearing from you soon.

Sincerely,

[My name]